

MEETING MINUTES
SUBJECT TO APPROVAL BY STATE BOARD
NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
STATE BOARD OF REAL PROPERTY TAX SERVICES

MEETING OF JANUARY 31, 2024

A meeting of the State Board of Real Property Tax Services was held via videoconference. The following members and staff were present:

Scott Becker

Samuel Casella, *Acting Chair*

[Note: Chair Matt Rand was unable to attend due to a conflicting commitment.]

Rachel Ingalsbe, *Acting Secretary of the State Board, and Interim Director of Real Property Tax Services*

Joseph Gerberg, *Legal Advisor to the State Board, Office of Counsel*

David Markey, *Legal Advisor to the State Board, Office of Counsel*

Tobias Lake, *Legal Advisor to the State Board, Office of Counsel*

Jane Glasser, *Assistant to the State Board, Office of Real Property Tax Services*

Erica Foley, *Assistant to the State Board, Office of Real Property Tax Services*

John Wolham, *Real Property Services Administrator 1, Office of Real Property Tax Services*

Jelena Hopper, *Real Property Analyst Trainee 1, Office of Real Property Tax Services*

Jim McGovern, *Real Property Analyst 3, Office of Real Property Tax Services*

Mary Malaty, *Principal Accountant, Office of Real Property Tax Services*

Andrea Portnick, *Taxpayer Services Specialist 3, Office of Real Property Tax Services*

Laurie Albright, *Real Property Analyst Trainee 2, Office of Real Property Tax Services*

Christine LaJoy, *Business System Analyst Trainee 2, Office of Real Property Tax Services*

Also in attendance:

David Moog, *Former Nassau County Assessor*

Though the meeting was held by videoconference, the Board members were present in-person in one of the publicly-accessible sites specified in the Meeting Notice, as follows:

- Mr. Becker was in the Tax Department's District Office in Buffalo, New York.
- Mr. Casella was in the ORPTS Western Regional Office in Batavia, New York.

The staff members who were present in-person at the specified sites were as follows:

- Ms. Ingalsbe, Mr. Gerberg, Ms. Glasser, & Ms. Foley were in the ORPTS Central Office in Latham, New York.
- Mr. Wolham & Ms. Hopper in the ORPTS Southern Regional Office in White Plains, New York.

The members of the public who were present in-person at the specified sites were as follows:

- Mr. Moog was in the ORPTS Southern Regional Office in White Plains, New York.

The remaining attendees appeared remotely.

Meeting Minutes – January 31, 2024

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In the absence of Commissioner Matt Rand, the Board's Chair, Mr. Becker nominated Mr. Casella to act as Acting Chair. Mr. Casella called the State Board of Real Property Tax Services meeting to order at a few minutes after 11:00 AM and requested the assistance of Ms. Ingalsbe and Mr. Gerberg to help proceed appropriately.

Agenda Item No. I - State Board Administration - Minutes of the November 8, 2023, State Board meeting

On motion of Mr. Becker, seconded by Mr. Casella, Mr. Casella stated that the minutes of the November 8, 2023, Board meeting stand approved and are, hereby, adopted as written.

Agenda Item No. II - STAR Exemption Appeals - General Discussion

Mr. Casella turned the meeting over to Ms. Ingalsbe.

Ms. Ingalsbe spoke briefly regarding the STAR cases before the Board including requirements for STAR exemption recipients for the 2022 roll year.

Agenda Item No. III - Executive Session - Discussion of Individual STAR Exemption Appeals

Mr. Becker made a motion to go into executive session to discuss Individual STAR appeals. Mr. Casella seconded the motion.

Ms. Ingalsbe explained resolutions 24-01 through 24-16 to the Board in executive session.

Agenda Item No. IV - STAR Exemption Appeals - Action on Resolutions

The meeting returned to public session.

Mr. Casella stated all the cases were reviewed in executive session and the Board can now consider the resolutions 24-01 through 24-16.

Mr. Becker motioned to approve resolutions 24-01 & 24-02 as a group. Mr. Casella seconded the motion. Upon affirmative votes of Mr. Becker & Mr. Casella, the Board approved and adopted resolutions 24-01 & 24-02.

Mr. Becker motioned to approve resolutions 24-03 together with 24-06 through 24-11, as a group. Mr. Casella seconded the motion. Upon affirmative votes of Mr. Becker & Mr. Casella, the Board approved and adopted resolutions 24-03 & 24-06 through 24-11.

Mr. Becker motioned to approve resolutions 24-04. Mr. Casella seconded the motion. Upon affirmative votes of Mr. Becker & Mr. Casella, the Board approved and adopted resolutions 24-04.

Mr. Becker motioned to approve resolutions 24-05. Mr. Casella seconded the motion. Upon affirmative votes of Mr. Becker & Mr. Casella, the Board approved and adopted resolutions 24-05.

Mr. Becker motioned to approve resolutions 24-12 through 24-16, as a group. Mr. Casella seconded the motion. Upon affirmative votes of Mr. Becker & Mr. Casella, the Board approved and adopted resolutions 24-12 through 24-16.

Mr. Casella thanked everyone and asked for any further questions or comments. Ms. Ingalsbe noted that due to a conflict in Mr. Casella's schedule, the upcoming July 2024 State Board meeting will be moved to either Wed. July 24th or Thu. July 25th.

With no further questions or matters to discuss, Mr. Becker made a motion to adjourn, seconded by Mr. Casella. Upon its approval, the Board concluded its meeting.

Respectfully submitted,

Rachel Ingalsbe

Acting Secretary of the State Board