

MEETING MINUTES
SUBJECT TO APPROVAL BY STATE BOARD
NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
STATE BOARD OF REAL PROPERTY TAX SERVICES

MEETING OF NOVEMBER 8, 2023

A meeting of the State Board of Real Property Tax Services was held via videoconference. The following members and staff were present:

Matthew Rand, *Chairman*
Scott Becker
Samuel Casella

Rachel Ingalsbe, *Acting Secretary of the State Board, and Interim Director of Real Property Tax Services*

Joseph Gerberg, *Legal Advisor to the State Board, Office of Counsel*

David Markey, *Legal Advisor to the State Board, Office of Counsel*

Brittany Murphy, *Assistant to the State Board, Office of Real Property Tax Services*

Kayla Goyer, *Assistant to the State Board, Office of Real Property Tax Services*

Brooke Wojdyla, *Assistant to the State Board, Office of Real Property Tax Services*

Jane Glasser, *Assistant to the State Board, Office of Real Property Tax Services*

Erica Foley, *Assistant to the State Board, Office of Real Property Tax Services*

Brinda Sankrith, *Assistant to the State Board, Office of Real Property Tax Services*

Mary.Ellen Nagengast, *Real Property Services Administrator 2, Office of Real Property Tax Services*

John Wolham, *Real Property Services Administrator 1, Office of Real Property Tax Services*

Jean Raymond Occil Jr., *Real Property Analyst Trainee 1, Office of Real Property Tax Services*

Marsia Riley, *Agency Program Aide, Office of Real Property Tax Services*

Jim McGovern, *Real Property Analyst 3, Office of Real Property Tax Services*

Jonathan Lack, *Real Property Analyst 2, Office of Real Property Tax Services*

Barret Rowse, *Taxpayer Services Specialist 2, Office of Real Property Tax Services*

Diana Burke, *Real Property Analyst 2, Office of Real Property Tax Services*

Alison Delamater, *Real Property Analyst Trainee 2, Office of Real Property Tax Services*

Meg Antz, *Legislative Liaison, Office of Executive Deputy Commissioner*

Kim Fortier, *Tax Information Aide, Office of Real Property Tax Services*

Though the meeting was held by videoconference, the Board members were all present in-person in one of the publicly accessible sites specified in the Meeting Notice, as follows:

- Mr. Rand was in the ORPTS Southern Regional Office in White Plains, New York.
- Mr. Becker was in the Tax Department's District Office in Buffalo, New York.
- Mr. Casella was in the ORPTS Western Regional Office in Batavia, New York.

The staff members who were present in-person at the specified sites were as follows:

- Ms. Ingalsbe, Ms. Murphy, Ms. Goyer, Ms. Wojdyla, Ms. Glasser, Ms. Foley & Ms. Sankrith were in the ORPTS Central Office in Latham, New York.
- Mr. Wolham, Mr. Occil Jr, & Ms. Riley were in the ORPTS Southern Regional Office in White Plains, New York.

The remaining attendees appeared remotely.

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Mr. Rand called the State Board of Real Property Tax Services meeting to order at a few minutes after 11:00 AM. He introduced the Board Members and various Tax Department staff members who were present on the call.

Agenda Item No. I - State Board Administration - Minutes of the July 26, 2023, State Board meeting

On motion of Mr. Rand, seconded by Mr. Becker, Mr. Rand stated that the minutes of the July 26, 2023, Board meeting stand approved and are, hereby, adopted as written.

Agenda Item No. II - STAR Exemption Appeals - General Discussion

Mr. Rand turned the meeting over to Ms. Ingalsbe.

Ms. Ingalsbe spoke briefly regarding the STAR program.

Mr. Rand made a motion to go into executive session to discuss the STAR appeals. Mr. Becker seconded the motion.

Agenda Item No. III - Executive Session - Discussion of Individual STAR Exemption Appeals

Ms. Ingalsbe explained resolutions 23-33 through 23-52 to the Board in executive session.

Agenda Item No. IV - STAR Exemption Appeals - Action on Resolutions

The meeting returned to public session.

Mr. Rand stated all the cases were reviewed in executive session and the Board can now consider resolutions 23-33 through 23-52.

Mr. Casella motioned to approve resolutions 23-33 through 23-39 as a group. Mr. Becker seconded the motion.

Upon the affirmative votes of Messrs. Rand, Casella, and Becker, the Board approved and adopted resolution 23-33 through 23-39.

Mr. Rand motioned to approve resolutions 23-40 through 23-46 as a group. Mr. Becker seconded the motion.

Upon the affirmative votes of Messrs. Rand, Casella, and Becker, the Board approved and adopted resolution 23-40 through 23-46.

Mr. Rand motioned to approve resolutions 23-47 through 23-52 as a group. Mr. Becker seconded the motion.

Upon the affirmative votes of Messrs. Rand, Casella, and Becker, the Board approved and adopted resolution 23-47 through 23-52.

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Mr. Gerberg made note of the fact that Resolution # 23-32 was intentionally left open.

Mr. Rand thanked everyone and with no further questions or comments, the Board concluded its meeting.

Respectfully submitted,

Rachel Ingalsbe

Acting Secretary of the State Board